



Steps to Citizenship



*After 9-12 months of submission		Congrats! You become a U.S. citizen
<ul style="list-style-type: none">- Receive oath ceremony notice- Attend oath ceremony- Return Permanent Resident Card		
*After 3-9 months of submission	<ul style="list-style-type: none">- Receive interview appointment letter- Attend interview appointment- Take tests on English and civics**- Answer questions about application and background	
After 2 months of submission	<ul style="list-style-type: none">- Receive biometric appointment letter- Attend biometric appointment- Leave fingerprints and take photo	
After 1 month of submission	<ul style="list-style-type: none">- Receive account access notice <i>(no action needed)</i>- Receive receipt notice or fee waiver approval letter <i>(If eligible)</i>	
Date of submission	<ul style="list-style-type: none">- Project Citizenship send completed application to USCIS	

Contact us with questions at (617) 694-5949

**General timeline only. Application processing time will vary.
**If you fail the English or civics tests, you will receive a re-interview notice within 2-3 months after the first interview*



What is the status of my citizenship case?

Once you have received a **receipt** or **fee waiver approval** in the mail, you can begin to check the status of your citizenship case online or over the phone. This is usually the second piece of mail you will receive from USCIS (the first mail is an account access notice which does not give information on case status and does not require any action). You will receive the receipt or fee waiver approval generally after 4 to 6 weeks after submitting your application. Make sure to save this notice to continue to check your case status. *Please keep in mind that it is normal to wait several months between appointments.*

Instructions for checking your case status online:

1. Look at your receipt or fee waiver approval notice (see below for example) and find the **Receipt Number** or **Application Number** from the top left corner. It usually begins with **"NBC"** or **"IOE"**.

Department of Homeland Security U.S. Citizenship and Immigration Services			Form I-797C, Notice of Action		
THIS NOTICE DOES NOT GRANT ANY IMMIGRATION STATUS OR BENEFIT.					
Receipt			NOTICE DATE		
CASE TYPE N-400, Application for Naturalization			USCIS A#		
RECEIPT NUMBER IOE090468	RECEIVED DATE	PRIORITY DATE	PAGE 1 of 1		
APPLICANT NAME AND MAILING ADDRESS			PAYMENT INFORMATION:		

Department of Homeland Security U.S. Citizenship and Immigration Services			Form I-797C, Notice of Action		
THIS NOTICE DOES NOT GRANT ANY IMMIGRATION STATUS OR BENEFIT.					
Fee Waiver Approved			NOTICE DATE		
CASE TYPE N-400, Application for Naturalization			USCIS A#		
RECEIPT NUMBER IOE090467	RECEIVED DATE	PRIORITY DATE	PAGE 1 of 1		
APPLICANT NAME AND MAILING ADDRESS			PAYMENT INFORMATION:		

2. Go to www.uscis.gov and click "Check your Case Status". See below for example.

The screenshot shows the USCIS website with the URL <http://www.uscis.gov> in the address bar. The page features a navigation bar with links for FORMS, NEWS, CITIZENSHIP, GREEN CARD, TOOLS, and LEGAL RESOURCES. A search bar is located in the top right corner. Below the navigation bar, there is a section titled "ONLINE FILING WITH USCIS" with a "File Online" button. To the right of this section, the link "CHECK CASE STATUS" is circled in red, along with "CHECK PROCESSING TIMES" and "FIND AN OFFICE".

- That will take you to a new page where you can enter your application number or receipt number into the box.

USCIS (U.S. Citizenship and Immigration Services) [US] | <https://egov.uscis.gov/casestatus/landing.do>

Official Website of the Department of Homeland Security

[Login](#) or [Sign up](#)

U.S. Citizenship and Immigration Services

FORMS NEWS CITIZENSHIP GREEN CARD TOOLS LEGAL RESO

CASE STATUS ONLINE

Enter a Receipt Number ?

ENTER RECEIPT NUMBER OR APPLICATION NUMBER HERE

CHECK STATUS

[PRIVACY ACT STATEMENT](#)

- Once you click “CHECK STATUS”, you will be brought to the page that will tell you the status of your citizenship case.

USCIS (U.S. Citizenship and Immigration Services) [US] | <https://egov.uscis.gov/casestatus/mycasestatus.do>

Official Website of the Department of Homeland Security

[Login](#) or [Sign up](#)

U.S. Citizenship and Immigration Services

FORMS NEWS CITIZENSHIP GREEN CARD TOOLS LEGAL RESO

Interview Was Scheduled

On April 6, 2018, we scheduled an interview for your Form N-400, Application for Naturalization, Receipt Number IOE0903589664. We will mail you an interview notice. Please follow any instructions in the notice. If you move, go to www.uscis.gov/addresschange to give us your new mailing address.

Note: This does NOT provide you with the specific date and time of your appointment(s). It only tells you if an appointment has been scheduled and a notice has been sent in the mail. All appointment dates and times will be sent via post. Please make sure to check your mail regularly. The online status is not always updated on a regular basis and it may not accurately represent the status of the case.

Instructions for checking your case status over the phone:

- Call 1-800-375-5283
- Press 1 to continue in English; Press 2 for Spanish
- Press 1 for immigration services
- Press 1 to check the status of an application
- Press 1 if you know your receipt number
- Enter your 13-character case number (usually begins with NBC* or IOE)
- Press 1 to confirm the number you entered
- Listen to the current status of your case.



Citizenship Process: Frequently Asked Questions

What if...

...I am not receiving any mail?

First, call Project Citizenship to find out if we have received any notices. Please check the address on the copy of your application to see if it is filled out correctly. If you notice an error, then you must complete a change of address with USCIS and inform Project Citizenship.

You must complete both steps below:

1. Mail in Form AR-11, OR complete a Change of Address Online (available at www.uscis.gov/ar-11).
2. Change your address on any pending applications by calling 1-800-375-5283. Have your receipt number ready (begins with NBC* or IOE).

...I move?

Please let Project Citizenship know if your mailing address changes. If you move before your oath ceremony, you must change your address with USCIS. Please see the above two steps for instruction.

...my fee waiver is rejected?

You may still be eligible for a fee waiver!

If your fee waiver is rejected, your entire application will be returned in the mail. You may need to submit a new benefits letter, a copy of your taxes, or other documentation. If you receive your rejected fee waiver, please call Project Citizenship.



Citizenship Process: Frequently Asked Questions

What if...

...I need to travel?

Ask someone to check your mail while you are away so you can be aware of any notices that arrive. If you will be traveling at the time of a USCIS appointment, you must request to reschedule ahead of time by following the directions on the notice.

...I need to reschedule my appointment?

You must mail the notice and a letter with the reason for rescheduling. The USCIS address and customer service number is on your notice.

...I miss my appointment?

Please see above instructions. You may also call USCIS customer service at 1-800-375-5283 to explain why you were unable to make your appointment and request to reschedule. You must have your receipt number (begins with NBC* or IOE) available when you call. Please note that if you do not contact USCIS within 30 days following your missed appointment, your application will be closed.

...my green card expires?

If your permanent resident card (green card) expires, you may still apply, or be in the process of applying, for citizenship. You cannot travel with an expired green card. If you need a valid card for travel or employment purposes before you naturalize, you need to renew your green card.

...my friends or family members want to apply?

Project Citizenship welcomes the friends and family of our clients. Please give them our number and have them call us directly so we can determine their eligibility for citizenship.

4 Faneuil South Market Building
3rd Floor
Boston, MA 02109
info@projectcitizenship.org

Phone: (617) 694-5949
Fax: (617) 859-9993



Citizenship for Your Children

If you have children under the age of 18, they may become U.S. Citizens when you become a U.S. Citizen.

To become a citizen, your children must:

- Be under 18 years old
- Be legal permanent residents (green card holders)
- Currently live with you

If all of those things are true, Project Citizenship can help you apply for a Certificate of Citizenship for your children once you become a citizen.

You will need:

- Your child's green card
- Your child's birth certificate
- Proof of your U.S. Citizenship
- Your birth certificate
- Proof of parent's custody
- \$1,170 (unless eligible for a fee waiver)

Once you have ALL required documents, contact Project Citizenship at (617) 694-5949 to set up an appointment.