**Apply for a U.S. Passport**

**Fill out form DS-11**
1. Visit [https://travel.state.gov/content/travel.html](https://travel.state.gov/content/travel.html)
2. Click “U.S. Passports”
3. Click “Need A Passport”
4. Click “Apply in Person”
5. Download the form DS-11 and print and fill out the form

**Schedule an appointment at an acceptance facility**
2. Select a service (“New Passport Only” or “New Passport with Photo Services”)
   - “New Passport Only” requires you bring passport-style photos with you.
   - Requirements for passport-style photos are here: [travel.state.gov/photos](https://travel.state.gov/photos)
3. Select “Search by Location” and enter your city and state or zip code
4. Select your preferred location, date, and time
5. Book the appointment

**Attend your appointment**
1. Bring to your appointment:
   - Proof of US Citizenship: original and a photocopy of your Certificate of Naturalization or your Certificate of Citizenship
   - Proof of Identity: original and a photocopy of one of the following:
     - Certificate of Naturalization or Certificate of Citizenship
     - Driver’s License
     - Military Identification
     - Federal, state, or city government employee identification
   - Photograph: If you do not book a “New Passport with Photo Services” appointment, you need passport-style photos that meet requirements: [travel.state.gov/photos](https://travel.state.gov/photos)
   - Payment: find the most up-to-date fees here: [travel.state.gov/passportfees](https://travel.state.gov/passportfees)
     - Adult (ages 16 and older): $110 application fee and $35 execution fee
     - Child (ages 15 and younger): $80 application fee and $35 execution fee
     - Bring two checks or money orders. The application and execution fees must be paid separately.

**Wait for your application to be approved**
1. It can take up to 16 weeks from applying to get your passport in the mail.
2. Check the status of your application here: [https://travel.state.gov/content/travel/en/passports/need-passport/status.html](https://travel.state.gov/content/travel/en/passports/need-passport/status.html)